

# TANINA URBANSKI

taninaurbanski@gmail.com

## EDUCATION

Hobart and William Smith Colleges - Geneva, NY  
Bachelor of Arts (2017)  
Majors in Media and Society, Dance  
Minor in Computer Science

## AWARDS

Janet Seeley Arts Scholar in Dance (2012 - 2017)  
Jean W. Reeves Scholarship (2016)

## SKILLS

Microsoft Office, WordPress, Adobe Suite, HTML, Java, Processing, Internet Applications, Windows, Mac OS, Linux

---

## EXPERIENCE

### **Chester Valley Dance Academy - Exton, PA**

Website Manager, Social Media Developer, 2011 - Present

Designed, and created a website for a local dance studio and manages and updates the site accordingly.

Creates original social media advertisements for a variety of platforms.

Writes blog articles and event updates for the studio news.

### **Koshare Dance Collective - Geneva, NY**

Publicity Officer 2014, President 2015 - 2017

Created digital and hard print marketing materials to advertise for group auditions, showings, and final performances.

Coordinated auditions, rehearsals, and fundraisers in preparation for final performance.

Created and recorded documented procedures.

Aided treasurer in managing budget proposals.

Created a Day of Dance workshop for 8th -12th grade students.

### **IT Services, Hobart and William Smith Colleges - Geneva, NY**

Student Help Desk Technician, 2015 - 2017

Provided customer service and technological expertise.

Solved technological inquiries on campus.

Created publicity materials for Tech Fellows Program.